

	Department: Safety & Compliance	SOP Title: Issuance of Airside Driving Permit	
	Vertical: Safety & Enforcement	SOP Document ID: DIAL/S&C/SOP/02/00	
	SOP Owner: Head – Safety & Compliance	SOP Effective Date: 01.01.2026	
	Total No. of Pages: 16	SOP Issue No.: 03	SOP Revision No.: 01

	Annexure – IV: Application of Airside Driver Permit		PHOTOGRAPH
Colour of ADP Applying For	Blue:- To drive in vehicular lane & Apron only		
	Red :- To drive in maneuvering area.		

PART – I (Applicant Details)		Date:
1	Name	
2	Designation	
3	Mobile No.	
4	Aadhaar Card No.	
5	AEP No.	
6	Organization / Company / Agency	
8	RTO Driving License No.	
9	Type of License (NT / T)	
10	License issued date & validity	
11	ADP no. and its validity (Renewal / Transfer)	
12	Signature of the applicant	

Enclosed following documents along with this application

- Payment can be made either through Demand Draft (made in favour of "Delhi International Airport Ltd") or through online bank transfer NEFT / RTGS / UPI / POS swipe machine for ADP training class as per Annexure I.
- The required documents are to be submitted along with the application as per Annexure II.

PART – II: Recommendation by Organization/Agency

Name & Designation	
Office Email Id & Mobile No.	
• Company/ agency SPOC will certify that the applicant photocopies of the above mentioned documents have been verified with original and are true copies. • Applicant (Mr. / Ms.....) has undergone the safety & familiarization programme and is aware of the basic topography of Airside.	(Signature of the Authorized Signatory with stamp)

PART – III: DIAL Safety & Compliance (for Office Use Only)

Applicant (Mr. / Ms.....) has undergone the Airside driver permit training programme Scheduled as per below mentioned details at A-14, Terminal-3, IGIA and conducted by DIAL		(Signature of Approving Authority, DIAL – S&C)
For office use:- ADP SECTION DIAL		
ADP Class On		Signature of ADP Section (DIAL)
Amount Paid		
Payment Details		
Simulator Test Result		

END OF DOCUMENTS